

MAINE TOWNSHIP HIGH SCHOOL DISTRICT 207
BOARD OF EDUCATION
REGULAR BOARD MEETING MINUTES
August 7, 2017

Minutes of the regular meeting of the Board of Education of Maine Township High School District 207, Cook County, Illinois, held in the Boardroom of the District 207 Administration Center, 1177 South Dee Road in Park Ridge, Illinois, on August 7, 2017.

1. CALL TO ORDER/ROLL CALL

President Owen called the regular meeting of the Board of Education to order at 6:03 p.m. Following the Pledge of Allegiance, the Board Secretary called the roll.

MEMBERS PRESENT

Aurora Austriaco
Teri Collins
Linda Coyle
Jin Lee
Carla Owen
Sean Sullivan

MEMBERS ABSENT

Paula Besler

OTHERS PRESENT

Ken Wallace
Greg Dietz
Mary Kalou
Shawn Messmer
Mark Ordonez

Ginny Edwards
Dave Beery
Audrey Haugan
Mike Pressler
Ben Collins

2. COMMUNICATIONS

A. Public Comments

There were no public comments

B. Finance Committee Update – July 19, 2017

Member Sullivan updated the Board on the Finance Committee meeting of July 19, 2017. Discussion was held on the 2017-2018 Budget, Working Cash Abatement Resolution, PE Towel Bid and Copy Paper Bid. All items are recommended by the committee to be approved by the Board.

C. Buildings & Grounds Committee Update – July 19, 2017

Member Lee updated the Board on the Buildings & Grounds Committee meeting of July 19, 2017. Wight Architects presented ideas for a facility master plan. Master plan teams visited some newly renovated schools and surveys were sent out to students, parents and staff to determine priorities. Based on feedback received, Wight will create a master plan and present it to the full Board this fall.

D. Education Committee Update - July 24, 2017

Assistant Superintendent for Curriculum and Innovation updated the Board on the Education Committee meeting of July 24, 2017. Agenda items discussed were a website contract with new vendor Floodlight, which is up for Board approval tonight. Additionally, a new student information system is being explored with implementation targeted for 2019-2020. Blended learning will be piloted at each of our schools this school year and offers differentiation and personalization for students. Lastly, planning has begun for the move to the Hybrid Schedule in 2018-2019 with a professional development timeline for staff to be presented in the upcoming months.

E. Update from Superintendent

Dr. Wallace presented his administrative goals for 2017-2018 which focus on the development of the best high school schedule, providing the most comprehensive student service program, increasing student agency for each student through creating a 4-year student interest checklist and leading in the advancement and amplification of the science and art of teaching. The District has increased their internship opportunities and partnerships by 10% as well as the challenge index being at an all time high for all three schools. Additionally, dual credit and integrated, blended and flipped opportunities are increasing together with independent study and enrichment.

F. Updates from Board Members

Member Collins stated that MCYAF has collected 5000 books for a down-state women’s prison and has worked with the City of Park Ridge on a vaping ordinance. Underage students will be given a \$500 ticket for smoking with a reduction to \$125 for attending a class with their parents.

3. MONTHLY STATUS OF FINANCES

A. Monthly Finance Report

Assistant Superintendent for Business Ms. Mary Kalou updated the Board on the June financials stating the District is in good shape budget to actual. The state continues to be behind in payments, currently owing \$2 million. Expenses are up due to summer construction projects.

4. OTHER ITEMS

A. Monthly FOIA Requests for July

Superintendent Wallace noted four FOIA requests were received in July and all have been responded to.

***ACTION ITEMS: Items for which a roll call vote will be made**

***5. CONSENT AGENDA –**

A. Minutes of regular Board Meeting, July 10, 2017

Resolution: That the Board of Education approves the minutes of the July 10, 2017 Board of Education Meeting.

B. Board Bills

Resolution: That the Board of Education approves Board bills dated July 31, 2017 in the amount of \$5,836,839.19.

FUND TOTALS AS FOLLOWS:

DISTRICT 207:	\$5,561,389.68
NSERVE:	261,423.82
ED-RED:	14,025.69

C. Payrolls –July 31, 2017

Resolution: That the Board of Education approves July 2017 payrolls as follows:

DISTRICT 207:	\$7,526,992.21
NSERVE:	15,764.20
ED-RED:	9,712.31

D. Student Activities Expenditures

Resolution: That the Board of Education approves the report which covers expenditures of the various Student Activities organizations in District 207 for the month of June, 2017 as presented.

E. School Gifts

Resolution: That the Board of Education accepts the recommendation of the Superintendent of Schools and authorizes receipt of the following donations to District 207 schools.

1. District 207 Educational Foundation - \$3,000.00 – Maine East Music Program

Resolution: That the Board of Education accepts the recommendation of the Superintendent of Schools and authorizes District 207 to accept a donation of \$3,000.00 from District 207 Educational Foundation to be used to fund the 5th House Ensemble Orchestra/Astronomy Residency Project.

F. Approval of ED-RED Membership Fee for 2016-2017

Resolution: That the Board of Education approves the ED-RED 2017-2018 annual membership fee for Maine Township High School District 207 in the amount of \$5,000.00.

Motion on 5 A (as amended) - F by Sean Sullivan, second by Aurora Austriaco

Final Resolution: Motion Carries

Aye: Austriaco, Collins, Coyle, Lee, Owen, Sullivan

Nay: None

Absent: Besler

G. Disposal of Books - Maine East and South Libraries

Resolution: That the Board of Education gives permission to the Maine East and Maine South Libraries to dispose of outdated books to MCYAF for its book collection for Logan Correctional Center in Lincoln, IL as presented.

Motion by Sean Sullivan, second by Aurora Austriaco

Final Resolution: Motion Carries

Aye: Austriaco, Coyle, Lee, Owen, Sullivan

Nay: None

Abstain: Collins

Absent: Besler

***6. INTERGOVERNMENTAL AGREEMENT – NILES TWP DISTRICT SPECIAL EDUCATION (NTDSE)**

Resolution: That the Board of Education enters into the annual Intergovernmental Agreement on behalf of District 207 with the Governing Board of Niles Special Education District No. 807 for the purpose of providing special education services to non-resident students, on a tuition-paying basis, in accordance with the student's IEP requirements and at a total cost of of \$259,125.00 for 2017-2018 as presented.

President Owen asked for questions or comments on the motion.

Dr. Wallace stated this is an annual agreement for special education students and services placed in a co-op on a tuition paying basis.

Motion by Sean Sullivan, second by Aurora Austriaco

Final Resolution: Motion Carries

Aye: Austriaco, Collins, Coyle, Lee, Owen, Sullivan

Nay: None

Absent: Besler

***7. DISTRICT 207 – ADMINISTRATIVE DISTRICT – NSERVE BUDGET – 2017-2018**

Resolution: That the Board of Education of Maine Township High School District 207, acting as the administrative district for the North Suburban Educational Region for Vocational Education (NSERVE), adopts the NSERVE budget and resolution presented in accordance with the recommendation of the NSERVE Board.

The NSERVE budget was placed on display July 1, 2017. The budget contains an estimate of amounts available in each fund, separately, and of expenditures for each in the amount of \$2,061,983.00.

Motion by Sean Sullivan, second by Aurora Austriaco
Final Resolution: Motion Carries
Aye: Austriaco, Collins, Coyle, Lee, Owen, Sullivan
Nay: None
Absent: Besler

***8. APPROVAL OF BIDS AND AWARDING OF CONTRACTS**

A. PE Towel Bid

Resolution: That the Board of Education rejects the bid from Aramark for PE towel service and approves that the District performs the laundry services in-house as presented.

The District is requesting the Aramark bid be rejected and approve bringing the services in house through a partnership with our Special Education students. Students will be afforded on-site job training replicating a laundry facility in a hotel and will be supervised by a teacher assistant or job coach. Discussion was held on some type of compensation for students who participate.

B. Veritiv - Paper Bid

Resolution: That the Board of Education enters into a contract with low bidder Veritiv for copy paper at an estimated cost of \$89,799.40.

Veritiv was the low bidder and services a lot of school districts.

C. Tableau - Server Licensing for Data Analytics - 3-year contract

Resolution: That the Board of Education approves a 3-year contract with Tableau from July, 2017 through July, 2020 for data analytics licensing at a total cost of \$209,304.00 as presented.

The Tableau agreement is for data software management and will expand our data analytic capabilities for student growth in literacy and math. The product will also pair well with the new student information system.

D. Floodlight - Website Development Services for District 207 - 3-year contract

Resolution: That the Board of Education enters into a 3-year contract with Floodlight Design LLC beginning August, 2017 for website development services for District 207 as presented at a total cost of \$88,000.00

Our current website provider has not been responsive. Floodlight will provide ease of use for our District families.

Motion by Sean Sullivan, second by Teri Collins
Final Resolution: Motion Carries
Aye: Austriaco, Collins, Coyle, Lee, Owen, Sullivan
Nay: None
Absent: Besler

***9. WORKING CASH ABATEMENT RESOLUTION**

Resolution: That the Board of Education of Maine Twp High School District 207 adopts the Resolution abating the Working Cash Fund of Township High School District 207, Cook County, Illinois, to be transferred to its Operations and Maintenance Fund and ultimately to its Capital Projects Fund in the amount of \$8,400,000.00.

Per Illinois law, the transfer to Capital Projects must go through the Operations and Maintenance Fund.

Motion by Sean Sullivan, second by Aurora Austriaco
Final Resolution: Motion Carries
Aye: Austriaco, Collins, Coyle, Lee, Owen, Sullivan
Nay: None
Absent: Besler

*10. IGA - O’HARE NOISE COMPATIBILITY COMMISSION

Resolution: That the Board of Education enters into an Intergovernmental Agreement between the O’Hare Noise Compatibility Commission (ONCC) and Maine Twp High School District 207 providing a common forum related to noise issues at O’Hare Airport as presented and that this Resolution shall be in full force and effect from its passage through December 31, 2020.

This joint commission attempts to curb noise from O’Hare airport. District 207 was asked to be part of the commission and attend meetings.

Motion by Sean Sullivan, second by Aurora Austriaco
Final Resolution: Motion Carries
Aye: Austriaco, Collins, Coyle, Lee, Owen, Sullivan
Nay: None
Absent: Besler

*11. WAIVER OF FACILITY RENTAL FEE - MCYAF - ROOM RENTAL - MAINE SOUTH

Resolution: That the Board of Education authorizes the Superintendent to enter into a contract with MCYAF for the use of the Principal’s Conference Room at Maine South High School on Saturdays during the 2017-2018 school year to conduct Drug/Alcohol/Vaping Classes for students and parents and that the facility rental fees be waived.

Maximum fee to be waived is \$6,240.00 if all Saturdays are used for classes.

Motion by Sean Sullivan, second by Aurora Austriaco
Final Resolution: Motion Carries
Aye: Austriaco, Coyle, Lee, Owen, Sullivan
Nay: None
Abstain: Collins
Absent: Besler

12. CALENDAR ITEMS

August 10, 2017
7:30 a.m.
August 11, 2017
7:45 a.m.
Maine West High School Auditorium

TEACHING STAFF RETURNS
Reports to Buildings
OPENING DAY INSTITUTE

August 14, 2017

OPENING DAY FOR STUDENTS

August 16, 2017
5:00 p.m.
(Standing date and time)

FINANCE/BUILDINGS & GROUNDS MEETINGS

August 21, 2017
4:00 p.m.
(Standing date and time)

EDUCATION COMMITTEE MEETING

September 4, 2017
School and Offices Closed

LABOR DAY

September 5, 2017 (TUESDAY)
6:00 p.m.
Board Room, District 207 Admin. Center

REGULAR MEETING OF THE
BOARD OF EDUCATION

Opening Day Institute on Friday, August 11, 2017 has moved to Maine East High School. Will Richardson is the keynote speaker.

13. OTHER ITEMS/INFORMATIONAL

There were no other items.

14. COMMUNICATIONS/PUBLIC COMMENTS

There were no communications or public comments.

*15. CLOSED SESSION

- A. Student Personnel**
- B. Review of Closed Session Minutes**
- C. Appointment, Employment, Compensation, Performance, Discipline or Dismissal of Employees**
- D. Probable, Imminent or Pending Litigation**
- E. Collective Negotiating Matters**

Resolution: That the Board of Education enters into Closed Session at 7:09 p.m. for the purposes of discussing Student Personnel, Review of Closed Session Minutes and Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees.

Motion by Jin Lee, second by Teri Collins
Final Resolution: Motion Carries
Aye: Austriaco, Collins, Coyle, Lee, Owen, Sullivan
Nay: None
Absent: Besler

*16. RECONVENE OPEN SESSION

Resolution: Recommendation to return to Open Session at 8:33 p.m.

Motion by Sean Sullivan, second by Jin Lee
Final Resolution: Motion Carries
Aye: Austriaco, Collins, Coyle, Lee, Owen, Sullivan
Nay: None
Absent: Besler

*17. PERSONNEL ACTION

A. SUPPORT STAFF RESIGNATION

JACOB NESLER - TECHNOLOGY SPECIALIST
Resignation effective August 9, 2017

BAYANI JULIAN - LEVEL 1 BUILDING COMPUTER TECHNICIAN - (9/14/2015)
Resignation effective August 25, 2017

B. SUPPORT STAFF RETIREMENT

CHRISTINE DELGADILLO - TEACHER ASSISTANT - MAINE SOUTH (3/06/2001)
Retirement effective August 10, 2017

C. SUPPORT STAFF APPOINTMENT

KARINA SANCHEZ-TORRES - CUSTODIAN - MAINE EAST
Start Date: July 29, 2017 (replaces RM)
Salary: \$33,454.00 plus \$1,380.00 stipend for 2nd shift and weekends

RUBEN VELASQUEZ - CUSTODIAN - MAINE EAST
Start Date: July 31, 2017 (replaces VF)
Salary: \$33,454.00 plus \$1,380.00 stipend for 2nd shift and weekends

RACHEL OSSMO - NON-CERTIFIED NURSE - MAINE WEST
Start Date: August 8, 2017 (replaces CA)
Salary: \$54,377.00

LAUREN HAWKINS - SCIENCE TEACHER ASSISTANT - MAINE SOUTH
Start Date: August 10, 2017 (replaces RS)
Salary: Step 10, \$24.06 per hour plus \$.80 p/h for teaching certificate

RYAN MELLIGAN - ATHLETIC TRAINER - MAINE WEST
Start Date: July 31, 2017 (replaces CM)
Salary: \$52,539.00

TARA MILITELLO - DEAN'S OFFICE ASSISTANT - MAINE SOUTH
Start Date: August 3, 2017 (replaces AC)
Salary: Level 3, \$19.59 per hour

D. ADMINISTRATIVE GOALS

Resolution: That the Board of Education approves for the official records the previously mentioned personnel items and administrative goals.

Motion by Sean Sullivan, second by Aurora Austriaco
Final Resolution: Motion Carries
Aye: Austriaco, Collins, Coyle, Lee, Owen, Sullivan
Nay: None
Absent: Besler

*18. OTHER BUSINESS - Approval of Closed Session Minutes

A. July 10, 2017

Resolution: That the Board of Education approves Closed Session Minutes from July 10, 2017

Motion by Jin Lee, second by Aurora Austriaco
Final Resolution: Motion Carries
Aye: Austriaco, Collins, Coyle, Lee, Owen
Nay: None
Abstain: Sullivan

Absent: Besler

*19. ACTION ON OTHER CLOSED SESSION ITEMS

There were no other Closed Session items.

*20. ADJOURNMENT

Resolution: Motion to Adjourn the Board Meeting at 8:35 p.m.

Motion by Sean Sullivan, second by Jin Lee

Final Resolution: Motion Carries

Aye: Austriaco, Collins, Coyle, Lee, Owen

Nay: None

Abstain: Sullivan

Absent: Besler

There being no further business to come before the Board, President Owen adjourned the Board meeting at 8:35 p.m.

Ginny Edwards, Secretary

Carla Owen, President